

Key Investment and Financial strategy dates and accountabilities

Month	Activity	Lead
September 2009	Board agree budget planning totals and draft IS	Board
	Full details of holistic (<i>investment and performance</i>) business planning process and responsibilities disseminated	GD Finance & Performance/ Director Corporate Strategy
	Interim budget submission to Mayor	GD Finance & Performance
	<i>Investment</i> Business Planning begins	GDs and Directors
October	EDS/ IS consultation begins	GD Communications & Marketing/ Director Corporate Strategy
	Project Scrutiny meetings (impacts of meetings to be incorporated into <i>Investment</i> Business Plans)	GD Finance & Performance GDs and Directors
November	Leadership event - presentation of emerging <i>Investment</i> Business Plans	Responsible Directors
	Draft <i>Investment</i> Business Plans with full project lists submitted	GDs and Directors
	GMT Strategy discuss <i>Investment</i> Business Plans and Agency budget report	GMT
	<i>Performance</i> Business Plan templates (including draft <i>investment</i> business plans) circulated and drafts completed	GD Finance & Performance/ Director Corporate Strategy. Completed by GDs & Directors
	Interim budget and progress report presented to Board for agreement	Board
	Board awayday – discussion on Business Plans	Board
	Full budget proposal to Mayor for assembly scrutiny	GD Finance and Performance
December	Signed final draft business plans (<i>Investment and Performance</i>) submitted	GDs & Directors
	Final draft Business Plans (with associated financial, performance and project analysis) delivered to Performance GMT	GD Finance and Performance/ Director Corporate Strategy
January 2010	Project Scrutiny meetings (impacts of meetings to be incorporated into <i>Investment</i> section of final draft Business Plans)	GD Finance & Performance GDs and Directors
	Strategy GMT approval of final IS	GMT
	Final signed Business Plans submitted	GDs and Directors
	Performance GMT approval of final signed business plans	GMT
	Board approval of Final budget/ IS and associated project set and targets	Board
March	Mayoral/ BIS sign off	GD Finance & Performance
	LDA 2010/11 project directory published	GD Communications and Marketing/ Director Corporate Strategy