

Subject: Health & Safety Report
Report No: Public Information Only Item 10.1

Meeting date: 16th September 2009
Report to: Board
Report of: Andrew Travers, Group Director of Resources & Performance

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1. Recommendations

The Board is asked to:

Note this report for information.

2. Accidents and significant incidents

2.1. Project-related accidents/incidents

2.1.1. **Projects where the LDA is Client under the Construction (Design and Management) Regulations 2007.** There have been no reportable accidents or incidents under the Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 1995 (RIDDOR) in the period since the last Board report.

2.1.2. **Enforcement notices where the LDA is Client under the Construction (Design and Management) Regulations 2007.**

2.1.3. There have been no enforcement notices in the period since the last Board report.

2.1.4. Current Statistics – Direct Projects

| Directorate | Incident Type | July 09 | Accumulative April 09 – July 09 | Comments |
|--|-----------------------|---------|---------------------------------|----------|
| Design, Development & Environment | | | | |
| Direct CDM Client Projects | RIDDOR | 0 | 0 | |
| | Significant Accidents | 0 | 0 | |
| | Significant Incidents | 0 | 0 | |
| | HSE Notices | 0 | 0 | |
| Olympic Legacy | | | | |
| Direct CDM Client Projects | RIDDOR | 0 | 0 | |
| | Significant Accidents | 0 | 0 | |
| | Significant Incidents | 0 | 0 | |

2.2. LDA funded projects. There have been no reportable accidents or incidents under the Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 1995 (RIDDOR) in the period since the last Board report.

2.2.1. Current Statistics – Stakeholder Interest

| Directorate | Incident Type | July 09 | Accumulative April 09 – July 09 | Comments |
|--|-----------------------|---------|---------------------------------|----------|
| Design, Development & Environment | | | | |
| Funding or Land Ownership | RIDDOR | 0 | 0 | |
| | Significant Accidents | 0 | 0 | |
| | Significant Incidents | 0 | 0 | |
| Olympic Legacy | | | | |
| Funding related | RIDDOR | 0 | 0 | |
| | Significant Accidents | 0 | 0 | |
| | Significant Incidents | 0 | 0 | |
| Jobs, Skills & Youth | | | | |
| Funding related | RIDDOR | 0 | 0 | |
| | Significant Accidents | 0 | 0 | |
| | Significant Incidents | 0 | 0 | |

2.3. Asset related health & safety issues

2.3.1. There have been no significant incidents in the period since the last Board report relating to the property and asset portfolio.

2.3.2. Current Statistics – Property & Asset

| Directorate | Incident Type | July 09 | Accumulative April 09 – July 09 | Comments |
|--|-----------------------|---------|---------------------------------|----------|
| Design, Development & Environment | | | | |
| Property & Asset related | RIDDOR | 0 | 0 | |
| | Significant Accidents | 0 | 0 | |
| | Significant Incidents | 0 | 0 | |
| | Insurance issues | 0 | 1 | |
| Olympic Legacy | | | | |
| Property & Asset related | RIDDOR | 0 | 0 | |
| | Significant Accidents | 0 | 0 | |
| | Significant Incidents | 0 | 0 | |

2.4. Staff related accidents/incidents

2.4.1. Since the last Board report there have been 3 reported incidents affecting staff safety.

2.4.2. Current Statistics –Staff

| Category of accident/ incident by type | July 09 | Accumulative Apr 09 – July 09 | Comments |
|---|----------|----------------------------------|----------------------------|
| Existing or unknown medical condition | 1 | 6 | Dizziness and unwell |
| Minor incidents (unclassified) | 0 | 0 | |
| Cuts from work equipment | 0 | 0 | |
| Personal attacks whilst on business | 0 | 0 | |
| Injured while handling, lifting or carrying | 1 | 1 | Back pain |
| Travel to work accidents | 0 | 1 | |
| Struck by moving (including falling) object | 1 | 3 | Monitor falling on to desk |
| Slips & Trips | 0 | 1 | |
| Misc | 0 | 2 | |
| Total | 3 | 14 | |

2.4.3. In addition to the accident and incident statistics, sickness is also monitored for work related causes. Sickness in the last period has fallen within 2 categories; Stress and Pandemic Influenza.

2.4.4. Since the last Board report there have been no new claims of stress where sickness absence has occurred and there is currently 1 existing case where a member of staff is signed off work citing stress. This case is being reviewed by the HR and H&S team to facilitate their return to work.

2.4.5. Pandemic Flu

2.4.5.1. The first suspected case of Swine flu occurred at the LDA on the 1st July 2009. Since this case, there have been 10 additional members of staff who have been off with flu like symptoms and treated with Antivirals. There have been no subsequent cases reported since 10th August and there are no employees currently on sickness absence.

2.4.5.2. The LDA pandemic planning team continue to meet on a regular basis to monitor the LDA and London wide situation. Hygiene measures for the office have increased and individual cases will continue to be appraised should the virus affect the LDA offices and staff.

2.4.5.3. As part of the wider GLA Business Continuity and Pandemic Planning approach, the LDA are working in partnership with the other GLA functional bodies to discuss individual organisation approaches and to share good practice/lessons learnt. This Group is chaired by the BC representative for LFEPA.

3. Health & Safety Management

3.1. As part of the project to standardise the LDA's policies and procedures, the LDA Health & Safety Management system has been re written. The system is going through its final review and consultation with various groups is underway. The new management system will be presented to the next GMT for sign-off prior to HR&R Committee and Board Approval.

4. Legal implications

- 4.1. The case of alleged stress referred to in clause 2.4.4 will require careful monitoring and handling in light of the stated causes and any associated complaints.
- 4.2. There are no legal implications directly associated with the remaining contents of this report.

5. Financial implications

- 5.1. There would be financial implications associated with defending/settling any occupational related case; however there are presently no identified cases.

6. Director of Corporate Finance Comments

- 6.1. There are no additional financial comments.

7. Director of Law and Governance Comments

- 7.1. There are no comments additional to those under section 4 above.

8. Appendices

- None

9. Background documents

- None

Report approval checklist

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This checklist must be completed for all reports to the Board, Committees and Advisory Groups.
Please click on the relevant box to select it.

| | Yes | No |
|---|-------------------------------------|--------------------------|
| Approved by Director of Finance and Performance or nominee: Caroline Mikardo, Director of Finance and Performance | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Approved by Director of Law and Governance or nominee: Crispin Owen, Senior Associate Public and Corporate Law | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Approved by Group Director: Andrew Travers, GD Resources and Performance | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Approved by Lead Officer | <input checked="" type="checkbox"/> | <input type="checkbox"/> |